



STELLA S.p.A.

Capitale Sociale €. 1.000.000,00
interamente versato

Uffici e stabilimenti:
Via Porta Mondovì, 3 - C.P. 108
12100 Cuneo CN (Italia)
Tel. 0171 443131 Fax 0171 443120
E-mail: stellacn@stellaspa.it
PEC: stellacn@pec.stellaspa.it
Codice SDI: **USAL8PV**

PROCEDURE FOR EXERCISE OF RIGHTS GRANTED TO THE DATA SUBJECT

HOW TO SEND THE FORM

☞ By post:

Stella SPA
Via Porta Mondovì 3,
12100 Cuneo (CN)
f.a.o. Privacy contact person

Please note that these words should appear on the envelope:

“Richiesta esercizio dei diritti dell’interessato - Reg. EU 2016/679 GDPR”

☞ by email to the following address:

privacy@stellaspa.it

Please note the email heading should read:

“Richiesta esercizio dei diritti dell’interessato - Reg. EU 2016/679 GDPR”

For the answer will be used in preference to the same channel adopted by the person concerned for sending the model

The request, if legitimate and justified, can be exercised free of charge; if an amount is chargeable as a reimbursement of expenses, the person concerned will be notified in advance and confirmation will be requested before proceeding.

The maximum times for the emission of the response by Stella SpA are fixed in 30 days from receipt of the completed form.

If the form is not presented in person to our employees, who will then be able to make a direct identification, you must attach a copy of the identification document indicated on the first page of the form; the photocopy will be taken in the file and kept after affixing a cancellation notice (example: "this document was acquired by Stella SpA together with the form for the exercise of the rights of the data subject submitted on").

FORM FOR EXERCISE OF THE RIGHTS OF THE DATA SUBJECT

under Articles 15 to 22 of EU 2016/679 GDPR

So that we can deal with your request, please enter below the type of processing or alleged processing carried out by Stella SPA that concerns you (e.g. advertising communication, employee, customer, user service, etc.)

The undersigned _____
 was born at _____ on _____, and can be identified by
 identity document type _____ numbered _____, issued by
 _____, expiring on _____.

intends to exercise the following rights under Articles 15 to 22 of EU 2016/679 – GDPR (tick as applicable):

Article 15 of EU 2016/679 - Access to personal data

The undersigned asks for confirmation that the personal data concerning him/her are being processed

If so, it shall request access to such data, a copy thereof, and all the following information:

- the purposes of the processing (Article 15.a);
- the categories of personal data processed (Article 15.b);
- the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if recipients from third countries or international organisations (Article 15.c);
- the storage period of the processed data, or, if this is not possible, the criteria used to define the storage period (Article 15.d);
- the origin of the data (subject or source from which the personal data were acquired) (Article 15.g);
- the existence of an automated decision-making process, including profiling, and the most significant information on the software used, as well as on the importance and expected consequences for the data subject as a result of such processing (Article 15.h).

Article 16 of EU 2016/679 -- Right of reply

The undersigned intends to request:

- correction of incorrect data, specifically (enter in the space below the requests/reasons/adjustments):

- the integration with the following data (please enter in the space below the requests/reasons/adjustments):

Article 17 of EU 2016/679 - Right to erasure (right to be forgotten)

The undersigned intends to request the cancellation of the processing of his/her personal data because:

- it is no longer necessary in relation to the purposes for which the data were collected or processed
- the person concerned intends to revoke the consent given (in which case specify the purpose for which the consent is to be revoked).

Please note that Stella SpA will proceed with this specific request if there is no other legal basis for the treatment.

- the data subject objects to the processing
- Please note that Stella SPA will proceed with this specific request if there is not a legitimate interest of its own prevailing over the rights of the interested party.

- personal data have been processed unlawfully

- personal data must be erased in order to fulfil a legal obligation under EU law or the law of the Member State to which Stella SpA is subject

Article 18 of EU 2016/679 - Right to limitation of treatment

The undersigned intends to limit the processing of his/her personal data because:

- he/she contests the accuracy of the data processed
(please enter in the space below the requests/reasons/adjustments):

- the processing of the data is unlawful
- the data are no longer required for purposes of processing
- a check is in progress on the outcome of the opposition to data processing required under Article 21. 1.

Article 19 EU 2016/679 - Notification of third parties informed of rectifications/deletions/restrictions of processing.

The undersigned requests to be updated regarding any recipients of their personal data in relation to processing for which rectification, cancellation or limitation has been requested.

Article 20 of EU 2016/679 - Right to data portability

I, the undersigned, request:

to receive the data in a structured, commonly used and readable format on an automatic device, under the conditions set out in points (a) and (b) of paragraph 1.

to transmit the data directly to another contact person at the following addresses:

Article 21 of EU 2016/679 - Right to object

The undersigned objects to the processing of personal data:

under points (e) or (f) of Article 6.1 for the following reasons relating to their particular situation:

under Article 21 for direct marketing purposes:

Article 22 of EU 2016/679 - Automated decision making - profiling

The undersigned requests not to be subject to a decision based solely on automated processing (including profiling).

Please note that Stella SPA will execute this specific request unless the automated decision-making process is not necessary for the conclusion or performance of a contract (Article 22.2.a), is authorised by the law of the EU or of the Member State to which the data controller is subject (Article 22.2.b), or is not based on the explicit consent of the data subject (Article 22.2.c). In the cases referred to in Article 22.2 (b) & (c), you may in any event request human intervention from the data controller and may express your point of view or challenge the decision.

Space for any clarifications or additional notes

Finally, we remind you that you have the right to make a complaint to a supervisory authority (Article 15.f), in which case, please visit the website of the Italian Data Protection Authority www.garanteprivacy.it

Date and place: _____

In witness whereof:
